**MERMAIDS PUBLIC MEETING MINUTES**

**6:00, 21st SEPTEMBER**

**LARGE REHEARSAL ROOM**

1. Attendance

 -1.1: Joanna Bowman (President, ‘The Waste Land’), Natalie English (Vice-President), Laura Antone (Productions Treasurer), Beth Atkin (Marketing Officer), Charlie Maguire (Barron Manager), Michael Laird (Productions Co-Ordinator), Cat Scott (Secretary, ‘Antic Disposition’), Annabel Ekelund (Box Office Manager), Ryan Hay (Costumes Officer), Nataliea Abramowitz (Set and Props Officer), Al Gillespie (Engagement Officer, ‘Equus’), Ali Saldawha (Christmas Ball Convener), Danielle Donnally (Technical Officer, ‘Cat on a Hot Tin Roof’), Beth Atkin (Marketing Officer), Alicia Shultz (‘Miracle Material’), Clarence Leong (‘New Youth’), Alberto Micheletti (‘Role Play’), Beatriz Azevedo (‘An Impromptu Performance’), Cameron Wright (‘An Impromptu Performance’), Elliot Douglas (‘His Duchess’), Uloaku Anyiam-Osigwe (‘His Duchess’),  James Hall (‘Antic Disposition’)

2. Apologies

 -2.1: Alberto Micheletti (New Youth/Role Play)

3. Minutes from Previous

 -3.1: On Google Drive

4. Matters Arising

 -4.1: None

5. President’s Report

 -5.1: Lots of great applications for Christmas Ball subcommittee, meeting about FDF which went well, hoping to get keen Freshers involved, confirmed workshop from professional theatre person on Russian movement things in November, volunteering hours can go on transcript if you do a lot of them, acknowledgement for achievement outwith academics, confirmed spring dates for Byre shows

6. VP’s Report

 -6.1: Ran producing workshop, very well attended, hopefully now have at least 20 new inspired producers, yay!

7. Productions’ Treasurer’s Report

 -7.1: Three Byre shows yet to be closed due to financial issues, hopefully will be happening by the end of the semester

8. Production Co-Ordinator’s Feedback
 -8.1: Freshers Festival – Will have another meeting on Wed, 5-7 in the Barron – Freshers shows in Week 9

         -8.2: Assistant Directors/Producers or ‘Sit Ins’ – Have others had the chance to think about this – even if people say no, keep the communication up on this, even just sitting in a rehearsal, Michael will e-mail us all again
         -8.3: Tech Contacts – Impromptu and Antic – both have Alice McDougall – if tech needed, e-mail Danielle – to update on Drive/master doc

The committee will be looking at proposal forms for next set of proposals, they will be updated soon, will be on website soon, any questions about these or productions, send them to Michael.

9. Subcommittee Reports

-9.1: Christmas Ball: Had amazing applicants for committee, holding interviews today, just had a meeting with Kyle to sort out ticket sales and wristband collection, ideas for that to use new space in Union, contact with music acts

10. Show Discussions and Feedback
 -10.1: An Impromptu Performance: Doing well, on target, callbacks were yesterday and have a cast now – will e-mail cast to Michael tonight, first readthrough today

-10.2: Antic Disposition: Had rehearsal on Friday and readthrough on Saturday, all going well, cast having fun with it

-10.3: Cat on a Hot Tin Roof: Readthrough is tomorrow, callbacks yesterday cast last night, brief rehearsal today, cast list will be e-mailed tonight – M already has one? Most rehearsals in Union performance space

-10.4: Equus: Had a lot of rehearsal the last few days, a couple four hour ones, sleeping will be fun! Going with Danielle to Dundee, start ordering pallets, organising a cast social for sometime at the end of this week, talk to Laura about paying rights

-10.5: His Duchess: Had a readthrough and a social, cast is really excited, first rehearsal on Wednesday

-10.7: Miracle Material: Cast last night, exciting, didn’t kill anyone in the process, planning first readthrough and social this week

-10.8: New Youth: Today’s the last day of rehearsals, going well, plan for readthrough on Thursday

-10.9: Role Play: Send apologies – all going fine, everyone’s happy

-10.10: The Waste Land: Cast learning lines faster than expected, it goes up next week!

Michael - friendly reminder as always – an e-mail away
6:00 – 9:00 – meeting at the Barron re: wider subcommittee for Christmas Ball
Blind Mirth tonight at 8:00, their auditions are this week, Just So have their EGM this week (Performance Co-ordinator and Freshers Rep), How To Direct workshop on Sunday
Send costumers to Barron at 8:00 on Wednesday – even if you just want to know how to repair your own clothes – put it in your CV!

11. Committee Business (public)

-11.1: None

**END OF PUBLIC MEETING**

12. Committee Business (in camera)

-12.1: Proposal Forms (Michael) – Going to be looking at these, wants to bring a draft to committee so we can all edit and tweak it – all look at form on website currently, see what we think – come with thoughts on Wed

 -12.2: Show Contracts (Michael) – Can we schedule a time to sit down and discuss this? Contract to make sure how Mermaids works, need to use logos, feedback forms etc, want to improve as a committee, need incentive to tie up shows, so we aren’t chasing people up endlessly, hard copy of something people can look up and refer to – more guidelines than contract – Charlie says Barron contracts working in practice, Barron much cleaner than it has been before, subcommittee meeting agrees, trying to make Mermaids and the Barron more transparent, if people know expectations they can follow them

 -12.3: Byre - Jo spoke to Byre – 7th to 10th March, Jo will take this down to three nights, other is 14th to 16th April, week directly after OTR (Thurs, Fri, Sat), also secured space in programme for Mermaids advert

Ali says it would be good if we could be there on the Sunday for the Christmas Ball meeting – even if for 6:00 to 7:00, not just facilitating other people’s events, but helped make this event happen

Al/Beth – get How to Direct event up ASAP

Natalie – bring availability for next week for committee social, and also will be sorting next general social

Charlie – to move one FDF rehearsal as people want to do a two day event (Women for Women etc), also want to fill the skip – Charlie will post in the group for when we can lend a hand

Tech Training for the Barron – Danielle will be leading this – all committee will be ladder trained, important for health and safety, may even fall into a social afterwards – Ryan suggests Sunday, Week 3 for this, also idea in Barron subcommittee – re: hire for costumes, part of the solution in pre-authorising of people’s cards, can do through Paypal so nice and safe, can be overseen by the Union, accountability, will have records (formal)

13. AOCB (in camera)

 -13.1: extra night? two nights for mainly student pieces, what if they write a proposal to bring to us for extra funding? - then potentially based on creative rather than financial merit? making more money, less financial gain from giving one show than another,– understanding of baseline, not in terms of profit, all shows on equal playing field therefore