**MERMAIDS IN CAMERA MEETING MINUTES**

**2:00, 7th OCTOBER
SOCIETY ROOM D**

1. Attendance

 -1.1: Joanna Bowman (President, ‘The Waste Land’), Natalie English (Vice-President), Laura Antone (Productions Treasurer), Charlie Maguire (Barron Manager), Beth Atkin (Marketing Officer) Cat Scott (Secretary, ‘Antic Disposition’), Annabel Ekelund (Box Office Manager), Ali Saldawha (Christmas Ball Convener), Danielle Donnally (Technical Officer, ‘Cat on a Hot Tin Roof’), Kyle Blain (DosDA),Al Gillespie (Engagement Officer/’Equus’), Nataliea Abramowitz (Set and Props Officer), Bruce Turner (Building Supervisor), Chris MacRae (DoES)

Bruce, Chris

2. Apologies

 -2.1: Michael Laird (Productions Co-Ordinator, Freshers’ Drama Festival auditions), Ryan Hay (Costumes Officer, till 3:00, class)

**SUMMARY:**

constitution went through SSC last night, will go up on Drive and website, OTR also a subcommittee

Closing out TWL account on Thursday, under budget, meeting with Jillian on Thursday

Christmas Ball: Launched publicity went well, two thousand something people going to ticket sales (literally a quarter of the student population in this town, terrifying), meeting with Janettas yesterday, ice cream in four different house colours, maybe also a pick and mix stall

block in Union shows can book, shows asking to book other spaces in the Union in the extreme, Union doesn’t have the space, we have our time, should use that time, let everyone know they must go elsewhere, for some shows it makes sense to book through here (eg. Cat, Equus – in 601 and Byre), at the moment it looks like Mermaids is booking all the space, if people could put individual show names it would lessen confusion/also we know which shows are having more/less time

Emailed Byre at end of last week saying production team not happy to change start time – Steven, event already moved, no choice, essentially – Byre advisory the day after Equus, Jo and Kyle can talk to them then, still selling as if it’s 7:30, don’t need to reprint anything, they have sold their event to extra capacity, Jo to ask for extra time during the day – on the Wednesday performance

Christmas Ball (Designs, Committee Ticket Sales, Ticket Sales in general/Online) – Lots of things being made for us, pub signs, props etc – people doing things for the ball, only these people will be able to come to tickets sales early/pre-sales, ticket sales at 9:00, won’t be able to get in the building until then – looking at the queuing issue, what else is going on in the building etc,, bring in through Rectors (it opens at 8:00), fair if people come at 8:00 for pre sales – booked for the night before as well for set up, views on tickets online

RAG Week – Ask if subcommittees would be interested in doing an event – in Week 2 next semester – student written play or rights free, to give max. to RAG week, in a week 2 slot, donate half the proceeds to RAG, also have a bake sale, Jo will send back an e-mail saying something along these lines

Something out about Shakespeare Festival in the next couple of weeks – Beth to design something – Shakespeare as a Mermaid?
Proposal forms to look at after this weekend – 18th October provisional announcement for opening proposals – then again Raisin etc, may be later on

PAT testing – meant to be an automated system to flag up contracts, will try and get someone ASAP, Bruce has asked for a report, Charlie – also stuff upstairs in the Barron that needs testing